

## Proposed fees and charges for 2010/11

## Appendix A

<b>CORPORATE</b>						
<b>Service unit</b>	<b>Service provided</b>	<b>Charging policy</b>	<b>Existing Charge</b>	<b>Charge from April 2010</b>	<b>Percentage change in fees</b>	<b>Notes</b>
Property and Asset Management	Hire of Hall (meeting/Lecture) Mon-Thurs	Full Commercial	£1,260	£1,320	4.8%	Reflecting decision already taken last year - ANY 6 HOURS between 8am – midnight
Property and Asset Management	Hire of Hall (meeting/Lecture) Fri - Sun	Full Commercial	£1,650	£1,730	4.8%	Reflecting decision already taken last year - ANY 6 HOURS between 8am – midnight
Property and Asset Management	Hire of Hall (registered charity or community organisation) Mon - Thur	Full Commercial	£2,730	£2,865	4.9%	Reflecting decision already taken last year - ANY 10 HOURS between 8am – midnight
Property and Asset Management	Hire of Hall (registered charity or community organisation) Mon - Thur	Full Commercial	£3,060	£3,210	4.9%	Reflecting decision already taken last year - ANY 10 HOURS between 3pm – 2am
Property and Asset Management	Hire of Hall (registered charity or community organisation) Fri - Sun	Full Commercial	£3,390	£3,555	4.9%	Reflecting decision already taken last year - ANY 10 HOURS between 8am – midnight
Property and Asset Management	Hire of Hall (registered charity or community organisation) Fri - Sun	Full Commercial	£3,720	£3,900	4.9%	Reflecting decision already taken last year - ANY 10 HOURS between 3pm – 2am
Property and Asset Management	Hire of Hall (commercial)	Full Commercial	£5,460	£5,725	4.8%	Reflecting decision already taken last year - ANY 10 HOURS between 8am – midnight (hall bookings generally are being affected by Wembley Stadium event day parking restrictions)
Property and Asset Management	Hire of Hall (weddings/banquets/parties) Mon - Thurs	Full Commercial	£3,390	£3,555	4.9%	Reflecting decision already taken last year - ANY 10 HOURS between 8am – midnight
Property and Asset Management	Hire of Hall (weddings/banquets/parties) Mon - Thurs	Full Commercial	£3,610	£3,780	4.7%	Reflecting decision already taken last year - ANY 10 HOURS between 3pm – 2am
Property and Asset Management	Hire of Hall (weddings/banquets/parties) Mon - Thurs	Full Commercial	£4,920	£5,155	4.8%	Reflecting decision already taken last year - ANY 16 HOURS between 8am – 2am
Property and Asset Management	Hire of Hall (weddings/banquets/parties) Fri - Sun	Full Commercial	£3,530	£3,700	4.8%	Reflecting decision already taken last year - ANY 10 HOURS between 8am – midnight
Property and Asset Management	Hire of Hall (weddings/banquets/parties) Fri - Sun	Full Commercial	£3,880	£4,060	4.6%	Reflecting decision already taken last year - ANY 10 HOURS between 3pm – 2am
Property and Asset Management	Hire of Hall (weddings/banquets/parties) Fri - Sun	Full Commercial	£5,190	£5,440	4.8%	Reflecting decision already taken last year - ANY 16 HOURS between 8am – 2am
Property and Asset Management	Hire of Hall (boxing / sport) Mon - Thurs	Full Commercial	£1,760	£1,840	4.5%	Reflecting decision already taken last year - ANY 12 HOURS
Property and Asset Management	Hire of Hall (boxing / sport) Fri - Sun	Full Commercial	£2,730	£2,865	4.9%	Reflecting decision already taken last year - ANY 12 HOURS
Property and Asset Management	Hire of Hall (orchestra rehearsal) Mon - Thurs	Full Commercial	£715	£745	4.2%	Reflecting decision already taken last year - ANY 5 HOURS between 8am –midnight
Property and Asset Management	Hire of Hall (orchestra rehearsal) Mon - Thurs	Full Commercial	£1,425	£1,490	4.6%	Reflecting decision already taken last year - ANY 10 HOURS between 8am – midnight
Property and Asset Management	Hire of Hall (orchestra rehearsal) fri - sun	Full Commercial	£930	£975	4.8%	Reflecting decision already taken last year - ANY 5 HOURS between 8am –midnight
Property and Asset Management	Hire of Hall (orchestra rehearsal) fri - sun	Full Commercial	£1,855	£1,945	4.9%	Reflecting decision already taken last year - ANY 10 HOURS between 8am – midnight

<b>CORPORATE</b>						
<b>Service unit</b>	<b>Service provided</b>	<b>Charging policy</b>	<b>Existing Charge</b>	<b>Charge from April 2010</b>	<b>Percentage change in fees</b>	<b>Notes</b>
Property and Asset Management	Hire of Hall - Bank Holidays	Full Commercial	Price on application	Price on application	0.0%	
Democratic Services	Certificate of electoral registration	Cost Recovery	£15	£15	0.0%	The current charge already reflects costs and cannot reasonably be increased further.
Democratic Services	Copies of electoral register	Statutory	£20 + £1.50 per 1000 names	£20 + £1.50 per 1000 names	0.0%	No discretion to vary this statutory charge.
Registrar's	Nationality Checking Mon - Sat Single Application	Fair Charging	£40	£40 per adult and £20 per child	N/A	Change to a per person fee structure in common with surrounding boroughs
Registrar's	Nationality Checking Mon - Sat Joint Application or single with 1 minor	Fair Charging	£60	Not applicable as above	N/A	
Registrar's	Nationality Checking Mon - Sat Joint with up to 4 minors	Fair Charging	£80	Not applicable as above	N/A	
Registrar's	Nationality Checking Mon - Sat Single with up to 5 minors	Fair Charging	£80	Not applicable as above	N/A	
Registrar's	Nationality Checking Mon - Sat Single minor application	Fair Charging	£20	£20	0.0%	No change proposed due to competitive position
Registrar's	Nationality Checking Mon - Sat Sunday and Out of Hours	Fair Charging	£5 in addition to above	£5 in addition to above	0.0%	No change proposed due to competitive position
Registrar's	Approved Premises Weddings Town Hall Monday - Thursday	Fair Charging	£86.5	£96.5	11.6%	Charges are currently much lower than neighbouring authorities
Registrar's	Approved Premises Weddings Town Hall Friday	Fair Charging	£106.5	£116.5	9.4%	Charges are currently much lower than neighbouring authorities
Registrar's	Approved Premises Weddings Town Hall Saturday	Fair Charging	£156.5	£176.5	12.8%	Charges are currently much lower than neighbouring authorities
Registrar's	Approved Premises Weddings Town Hall - Sunday	Fair Charging	£181.5	£201.5	11.0%	Charges are currently much lower than neighbouring authorities
Registrar's	Approved Premises Weddings External Venues Monday - Friday	Fair Charging	£200	£250	25.0%	Charges are currently much lower than neighbouring authorities - Fees unchanged since 1995
Registrar's	Approved Premises Weddings External Venues Saturday	Fair Charging	£250	£300	20.0%	Charges are currently much lower than neighbouring authorities - Fees unchanged since 1995
Registrar's	Approved Premises Weddings External Venues - Sunday	Fair Charging	£300	£350	16.7%	Charges are currently much lower than neighbouring authorities - Fees unchanged since 1995
Registrar's	Approved Premises Weddings Individual Private Ceremony	Fair Charging	£95	£95	0.0%	Not utilised very often
Registrar's	Approved Premises Weddings Joint Private Ceremony	Fair Charging	£135	£135	0.0%	Not utilised very often

CHILDREN AND FAMILIES						
Service unit	Service provided	Charging policy	Existing Charge	Charge from September 2010	Percentage change in fees	Notes
School Improvement	Music and Instrumental Tuition	Cost Recovery	£30.00 per hour	£30.00 per hour	0.0%	
Children's Services	Day Nursery Private Places (Treetops).	Fair Charging	£155	£160	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - CC catchment - per week	Fair Charging	£150	£154.50	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - live/work in borough - per week	Fair Charging	£175	£180.25	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - live out borough - per week	Fair Charging	£200	£206	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - CC catchment - per day	Fair Charging	£30	£31	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - live/work in borough - per day	Fair Charging	£35	£36	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - live out borough - per day	Fair Charging	£40	£41	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - CC catchment - per week	Fair Charging	£175	£180	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - live/work in borough - per week	Fair Charging	£200	£206	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - live out borough - per week	Fair Charging	£225	£232	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - CC catchment - per day	Fair Charging	£35	£36	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - live/work in borough - per day	Fair Charging	£40	£41	3.2%	
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - live out borough - per day	Fair Charging	£45	£46	3.2%	
BACES	Full fee accredited courses	Cost Recovery	£2.65 per hour	2.69 per hour	1.5%	Reduced subsidy from Learning and Skills Council
BACES	Full fee non-accredited courses	Cost Recovery	£2.65 per hour	2.69 per hour	1.5%	Reduced subsidy from Learning and Skills Council
BACES	Learners in receipt of an income related benefit	Cost Recovery	£0.83 per hour	£0.88 per hour	6.0%	Reduced grant
BACES	Creche fees - Registration fee	Fair charging	£10 per term per child	£10 per term per child	0.0%	

HOUSING & COMMUNITY CARE						
Service unit	Service provided	Charging policy	Existing Charge	Charge from April 2010	Percentage change in fees	Notes
Private Housing Services	Houses in Multiple Occupation registrations	Full Commercial	See note	See note	0.0%	No increase is planned. Details of the licence fee, which depends on number of habitable rooms and length of licence, are on the council's website.
Private Housing Services	Admin charge for Work in Default	Full Commercial	30% or £75 minimum	30% or £75 minimum	0.0%	Maximum Limit. This is where the council has to carry out work because of default by private landlords.
Private Housing Services	Notices	Full Commercial	£300	£300	0.0%	Maximum Limit
Private Housing Services	Specifications for Empty Property Grant	Full Commercial	£500	£500	0.0%	Maximum Limit
Housing Resource Centre	Furniture Storage and Removals	Full Commercial	TBC	See report	N/A	There is a separate report on furniture charging and storage
Travellers Site	Weekly charge to travellers using the site	Full Commercial	£216.24	£220.56	2.0%	Rent is at maximum for level for entitlement to housing benefit subsidy. The increase will be effective from 12th April 2010.
Service unit	Service provided	Charging policy	Existing Charge	Charge from 6 April 2010	Percentage change in fees	Notes
Adult Social Care	Community Care Packages - unsubsidised rate	Fair Charging	£17.48	£17.48	0%	Charge per hour. Charge reflects the cost of providing the service. Clients would have to have savings of over approximately £21,500.
Adult Social Care	Meals delivered to the clients' home, luncheon club or day centre.	Fair Charging	£3.50	£3.50	0.0%	Charge per meal is subsidised.
Adult Social Care	Ceiling for "usual charges" - older adults with physical frailty or sensory impairment	Fair Charging	£567	£567	0.0%	Charge per week. The council fixes the maximum it will pay for residential accommodation and nursing care. It will make a placement above this level provided the client pays a "top up" fee to make up the difference to the actual charge by the home.
Adult Social Care	Ceiling for "usual charges" - older adults with dementia, who is mentally ill or has a learning disability	Fair Charging	£625	£625	0.0%	As above.
Adult Social Care	Ceiling for "usual charges" - older adults for nursing care for someone with physical frailty or sensory impairment	Fair Charging	£703	£703	0.0%	As above.
Adult Social Care	Ceiling for "usual charges" - older adults for nursing care for someone with dementia, mental illness or a learning disability	Fair Charging	£761	£761	0.0%	As above.
Adult Social Care	Ceiling for "usual charges" - younger adults with physical disabilities or sensory impairment - residential care	Fair Charging	£956	£956	0.0%	As above.
Adult Social Care	Ceiling for "usual charges" - younger adults with physical disabilities or sensory impairment - nursing care	Fair Charging	£1,197	£1,197	0.0%	As above
Adult Social Care	Ceiling for "usual charges" - younger adults with learning disabilities - residential care	Fair Charging	£930	£930	0.0%	As above
Adult Social Care	Ceiling for "usual charges" - younger adults with mental health problems	Fair Charging	£961	£961	0.0%	As above

ENVIRONMENT AND CULTURE						
Service unit	Service provided	Charging policy	Existing Charge	Charge from April 2010	Percentage change in fees	Notes
Environment Directorate	Local Land Charges: Part 29 Enquiries	Cost Recovery	£194	£194	0.0%	
Planning	Pre application advice	Cost Recovery	£1,500	£1,500	0.0%	
Planning	Follow up to pre application advice	Cost Recovery	£110ph	£110ph	0.0%	
Planning	Planning/development briefs/ frameworks/ masterplans	Cost Recovery	£5,000	£5,000	0.0%	
Building Control	Building Regulations Table 1 (Newbuild Housing - small domestic buildings)	Cost Recovery	Schedule	Schedule	Average 3%	Average 4.4% increase relating to charges for new dwellings to facilitate cost recovery. Approximately £10 per dwelling unit. Although we have reduced costs, Table 1 charges have generally fallen behind cost of providing service. Increases may lead to some loss of work and income but sector reduced. Minor overall effect on income.
Building Control	Building Regulations Table 2 - (garage/carport <40m2)	Cost Recovery	Schedule	Schedule	8.3%	Allowance for inflation plus cost recovery (relates to few applications/year)
Building Control	Building Regulations Table 2 - (garage/carport >40m2)	Cost Recovery	Schedule	Schedule	5.9%	Allowance for inflation plus cost recovery (relates to few applications/year)
Building Control	Building Regulations Table 2 - (domestic extension <10m2)	Cost Recovery	Schedule	Schedule	4.2%	Allowance for inflation plus cost recovery
Building Control	Building Regulations Table 2 - (domestic extension 10m2 to 40m2)	Cost Recovery	Schedule	Schedule	3.4%	Allowance for inflation plus cost recovery
Building Control	Building Regulations Table 2 - (domestic extension 40m2 to 60m2)	Cost Recovery	Schedule	Schedule	2.9%	Allowance for inflation plus cost recovery
Building Control	Building Regulations Table 2 - (Electrical inspection and testing - where not CPS)	Cost Recovery	Schedule	NEW	NEW	NEW Charge where electrical works not being undertaken in connection with CPS. £260 (incl VAT). Recovery of costs for electrical consultants.
Building Control	Building Regulations Table 3 works valued <£100k	Cost Recovery	Schedule	Schedule	5.0%	Charges have been increased by average 5% to cater for significant reduction in estimated cost of development due to recession. Whilst we have reduced costs, charges in relation to this area of work have fallen behind cost of providing services. Charges for larger work (>£100k) have been maintained due to increased competition from Approved Inspectors.
Building Control	Copy of Decision Notice	Cost Recovery	£20	£20	0.0%	
Building Control	Copy of Section 25 PHA certificate/notice	Cost Recovery	£20	£20	0.0%	
Building Control	Street Naming & Numbering (house/property name change)	Cost Recovery	£50	£50	0.0%	
Building Control	Street Naming & Numbering (Rename of street)	Cost Recovery	£200 + £50 per property	£200 + £50 per property	0.0%	
Building Control	Street Naming & Numbering (New property 1-5 plots)	Cost Recovery	£100	£100	0.0%	
Building Control	Street Naming & Numbering (New property 6-10 plots)	Cost Recovery	£150	£150	0.0%	
Building Control	Street Naming & Numbering (New property 11-20 plots)	Cost Recovery	£230	£230	0.0%	
Building Control	Street Naming & Numbering (New property 21-50 plots)	Cost Recovery	£470	£470	0.0%	
Building Control	Street Naming & Numbering (New property 51-100 plots)	Cost Recovery	£720	£720	0.0%	
Building Control	Street Naming & Numbering (New property 100+ plots plots)	Cost Recovery	£720 + £3 per plot	£720 + £3 per plot	0.0%	
Building Control	Street Naming & Numbering (New property additional charge where this includes naming a street)	Cost Recovery	£100	£100	0.0%	
Environmental Health	Pest Control charges	Cost Recovery	Schedule	Schedule	0.0%	

ENVIRONMENT AND CULTURE						
Service unit	Service provided	Charging policy	Existing Charge	Charge from April 2010	Percentage change in fees	Notes
Environmental Health	Various charges under environmental health legislation for licensing, professional services, stray dogs and enquiries of various sorts	Cost Recovery	See note	See note	0.0%	A range of charges are made under environmental health legislation. Details of charges are included on the council's website.
Environmental Health	Contaminated land short standard query	Cost Recovery	£54	£54	0.0%	
Environmental Health	Contaminated land detailed non residential enquiry	Cost Recovery	£216	£216	0.0%	
Health, Safety & Licensing	Various charges to businesses relating to street trading, sports events, motor salvage and so on.	Cost Recovery	See note	See note	2.0%	A range of charges are made for health, safety and licensing. These will increase by an average of 2.0% from 1st April 2010. This does not cover Alcohol and Entertainment Licensing, or Gambling Premises charges which are set by Statute. Details of charges are included on the council's website.
Trading Standards	Various charges to businesses under the Weights and Measures Act.	Cost Recovery	See note	See note	0.0%	A range of charges are made under the Weights and Measures Act. Details of charges are included on the council's website.
StreetCare	Licences for skips, scaffolding and building materials on highways	Cost Recovery	See note	See note	0.0%	A range of charges are made under the Highways Acts. Details of charges are included on the council's website.
StreetCare	Bulky waste charge	Cost Recovery	£25	£25	0.0%	No change proposed in this charge
Transportation	Temporary Traffic Management Order	Cost Recovery	£2,010	£2,050	2.0%	£2% increase rounded to nearest £10. Provisional and subject to confirmation
Transportation	Emergency Traffic Management Order	Cost Recovery	£1,090	£1,110	2.0%	£2% increase rounded to nearest £10. Provisional and subject to confirmation
Transportation	Local Land Charges: Part 29 Enquiries where map included	Cost Recovery	£80	£80	0.0%	
Sports	Sports Centre charges	Subsidised	Schedule	Schedule	Varies	Sports Centre charges that are liable for VAT will be increased by approximately 2.5% to accommodate the change in VAT that was implemented in January 2010. The core prices at Vale Farm and Willesden sports centre will increase in line with the two leisure management contracts, by RPIX. Exact costs are rounded up/down to 5 or 10pence. Details of charges are included on the council's website
Cemeteries	New Graves, Reopen Graves, Woodland Burial	Cost Recovery	Schedule	Schedule	See note	Subject to ongoing negotiation with LB Harrow to maintain consistency of pricing between the authorities at Carpenter's Park and between that site and others across the Borough.
Parks	Sports pitch charges	Subsidised	Schedule	Schedule	0.0%	
Parks	Fair per day	Full Commercial	£815	£815	0.0%	
Parks	Circus per day	Full Commercial	£315	£315	0.0%	
Libraries, Arts & Heritage	Overdue books: adults	Fair Charging	18p per day	18p per day	0.0%	
Libraries, Arts & Heritage	Overdue books: Concessions	Fair Charging	9p per day	9p per day	0.0%	
Libraries, Arts & Heritage	Overdue books: under 12s	Fair Charging	No charge	No charge	0.0%	
Libraries, Arts & Heritage	Reservations in stock: Adults	Fair Charging	£1.00	£1.00	0.0%	
Libraries, Arts & Heritage	Reservations in stock: Concessions	Fair Charging	£0.50	£0.50	0.0%	
Libraries, Arts & Heritage	Reservations in stock: Under 18s	Fair Charging	No charge	No charge	0.0%	
Libraries, Arts & Heritage	Reservations not in stock	Fair Charging	£1.50	£1.50	0.0%	
Libraries, Arts & Heritage	All other library charges	Fair Charging	Schedule	Schedule	0.0%	

## RANGE OF CHARGING POLICIES

<b>CHARGING POLICY</b>	<b>POLICY OBJECTIVE</b>
FULL COMMERCIAL	The Council seeks to maximise revenue within an overall objective as large a surplus (or a minimum loss) from this service.
FAIR CHARGING	The Council seeks to maximise income but subjected to a defined policy constraint. This could include a commitment made to potential customers on an appropriate fee structure. Alternatively, a full commercial rate may not be determinable or the Council may be a monopoly supplier of services.
COST RECOVERY	The Council wishes to make the service generally available, but does not wish to allocate its own resources to the service.
STATUTORY	Charges are set in line with legal obligations
SUBSIDISED	The Council wishes to make the service widely accessible, but believes users should make some contribution from their own resources. Could also be due to the adverse impact a cost recovery or commercial charging policy would have on other Council services.